

**SkillsPlus International Inc.**

**Exemptee  
And  
Designated Representative**

**Web Self Study Class  
Information and Registration Packet**

**California Board of Pharmacy  
AND  
Department of Health and Safety HMDR**

**Session Outline**

**Professional and Vocational Regulations**

**Business and Professional Code**

**USP Storage**

**Controlled Substances**

**Quality Systems for Drugs and Devices**

**Health and Safety Code - HMDR**

**2007**

V1.0

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# Exemptee Certification

## Self Study Web Class Registration and Credit Card Authorization

### About Our Class

1. This is a web class.
2. Students review 6 pre-recorded presentations covering the required content for certification.
3. Following each presentation the student takes a practice exam receiving feedback on their performance. You may review the content section as many times as you need to get a passing score.
4. The student then takes a final exam.
5. Exam answers are emailed to us.
6. Exams are scored most every evening. Certificates are deposited with Fed Ex on Monday morning, for all exams completed by 5PM on Friday.
7. You will be informed of your grade usually within 48 hours of completing the exam via email.
8. Certificates are sent via Fed Ex no later than every Monday morning.
9. The class is \$500 per student, plus a \$25 CVENT booking fee.
10. If you would like a headset, please add that option when you register. Head sets are not needed if you have speakers.

### California Board of Pharmacy and Department of Health and Safety - Food and Drug Branch

#### Objectives:

1. Knowledge and understanding of state and federal law relating to the distribution of dangerous drugs and dangerous devices.
2. Knowledge and understanding of state and federal laws relating to the distribution of controlled substances.
3. Knowledge and understanding of quality control systems.
4. Knowledge and understanding of the United States Pharmacopoeia standards relating to the safe storage and handling of drugs.
5. Knowledge and understanding of prescription terminology, abbreviations, dosages and format.
6. Knowledge of Health and Safety Code - HMDR.

#### Topics:

1. California Professional and Vocational Regulations
2. California Business and Professional Code
3. USP Storage and Handling of Drugs
4. Controlled Substances
5. Quality Systems for drugs and devices
6. Health and Safety Code - HMDR

#### Evidence of Completion:

Participants receive a Certificate of Completion and a completed Training Declaration signed by SkillsPlus after successfully passing the exam. Our passing rate after taking the exam the first time is 95 percent!

#### Registering for Class:

Online registration is fast and easy and is found at the link below. We accept Visa, Master Card and American Express credit cards. A UserID and Password will be emailed within a few minutes. This is a secure online registration site. You can register by faxing the registration form on the next page to 415.487.1926. A UserID and Password is usually issued within 24 hours.

On line registration: <https://guest.cvent.com/EVENTS/Register/IdentityConfirmation.aspx?e=eef4ddff-ce5d-4023-9dcc-6c5725797f34>

Exemptee Certification information: <http://www.skillsplusinc.com/exemptee.htm>

# Exemptee Certification Self Study Web Class Registration and Credit Card Authorization

## Information about the person attending the **Self Study Web Class**

If more than one person is registering, please list all name in the name line or attach on a separate page.

Name:

Company:

Address:

City:

State:

Zip:

Telephone:

Fax:

E-mail: (Very Important!)

### Marketing Permissions

May we send you additional information in the future regarding our training class, services and materials?

Yes by FAX, mail, or Email    Yes by mail    Yes by Fax    Yes by email    No

### Payment information

- Please complete the information below -

#### Check One:

\_\_\_\_\_ SkillsPlus International Inc. is authorized to charge \$525 per person, to the card below for the certification class.

\_\_\_\_\_ A check has been requested in the amount of \$\_\_\_\_\_.

#### Check One:

\_\_\_\_\_ Class is for the California Board of Pharmacy.

\_\_\_\_\_ Class is for the Department of Health and Safety – Food and Drug Branch, HMDR.

#### Payment:

**Circle One:**   VISA                      Master Card                      American Express                      Check

Name as it appears on the credit card:

Billing address of the credit card:

Card Number:

Expiration Date: \_\_\_\_ / \_\_\_\_

CID or Security Code from back of card (Front for American Express): \_\_\_\_

\_\_\_\_\_  
Signature of the person whose name appears on the card

\_\_\_\_\_  
Date

The attached **Terms and Conditions** agreement must be signed and returned with the registration. If not returned with the registration, they are included in this registration document by way of reference.

# New Employee GMP and Refresher Self Study Web Class Credit Card Authorization

## Terms and Conditions

### About Self Study Web Classes:

1. Self Study Web classes offer a unique, easy, convenient, and cost effective way to obtain necessary training.
2. You schedule the class when you want to take it 24-hours a day, and day of the week, or even over several days.
3. The final exam is taken on our web site with exam answers emailed to us. Scoring is usually completed within 24-hours.
4. Take the class as many times as you need to pass the exam!

### What do I need to participate?

1. A PC that has access to the Internet via a DSL connection faster.
2. Processor speed of 486 or higher. The higher the better.
3. Color monitor works best.
4. A sound card.
5. Head set with microphone is useful if you do not have a private area to attend class, but not necessary. If you do not have one SkillsPlus can provide you with one at no additional cost. You keep the head set. Delivery is usually within one week.
6. The student handout materials are downloaded at the website where you will take the class.

### Terms and Conditions:

1. **One attendee per registration.** Registrant agrees that only the registered person will be attending the class unless prior arrangements have been made to have more than one student attend per UserID and Password.
2. **Registrant's responsibilities.**
  - ◆ Registrant assumes all responsibility for obtaining the technology needed to participate in the Self Study Web class.
3. **Prepayment.** Prepayment is required unless other arrangements have been made.
4. **Technical Support.**
  - ◆ Call 415.948.5220 for technical support. Technical support is made available when instructor staff are not in class sessions. We may need to return your call.

**Mail to:**  
SkillsPlus International Inc.  
584 Castro Street # 729, San Francisco, CA 94114

**Fax Registration To: (415) 487-1926**  
Telephone: (415) 487-3500  
Fed Tax ID: 68-0415717

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Signature of registrant and date.